Devon Dolphins Swim Club - Head Coach

The Devon Dolphins Swim Club (DDSC) is looking for an enthusiastic and technical Head Coach for the 2027 summer swim season. DDSC is part of Region B in the Alberta Summer Swimming Associate and has approximately 40 - 50 swimmers ranging in age from 6 to 17 years old.

The club starts the season in May swimming indoors with the senior swimmers and then trains at an outdoor swimming pool in the Town of Devon. Our practice schedule varies depending on allocation for the first 2 or 3 weeks of May after which practices typically run Monday to Friday from 4 - 6pm, with additional morning practices (traditionally 7am - 8am) on Tuesday to Thursday in July and August. The season runs from May 1 through to Provincial Championships mid-August.

The successful candidate will be primarily responsible for planning and implementing a safe, appropriate, and fun training program for young developing swimmers of a competitive swim club as well as providing more technical and tailored programming for older more competitive swimmers.

Responsibilities include:

- Leading the coaching team in developing and implementing a training plan for the 2027 summer swim season (including dryland programming and lesson plans for substitute coaches). This includes coordinating, monitoring, and mentoring Assistant Coaches during practice as needed.
- Working with the Club President and club board as required to identify season club goals
- Independently instructing proper competitive swimming techniques, demonstrating proper use of equipment, and observing swimmers to identify and correct mistakes in a positive manner
- Fostering a positive team atmosphere by promoting sportsmanship and camaraderie among swimmers, goal setting, and balancing competitive spirit with fun and personal development
- Managing any swimmer conflicts and challenges during practice and swim meets
- Meeting with parents to discuss swimmer progress and answer questions
- Submitting meet event entries for each swim meet throughout the season and attending swim meets throughout the season to provide on deck coaching
- Outlining and tracking expectations/goals/results with swimmers
- Assisting with organizing swim meets as required, working with the club Meet Manager

Qualifications:

- *National Coaching Certification Program (NCCP) Level 1 Fundamentals Coach* — **certified**
- *Community Sports Coach* OR *Fundamentals Coach (Level 1)* - (*Swimming 101)*
- Current E-PIC (Returning ASSA coaches need to provide a new background check once every 3 years)

- Completion of either the *Coaching Association of Canada's Safe Sport Training* or *Respect in Sport for Activity Leaders* (must be renewed every 5 years)
- A swimming instruction background (Red Cross WSI, Lifesaving Society Swim Instructor, Paul Sadler Instructor)
- *I Can Swim* training would be an asset
- Maintain annual registration and good standing with Swim Alberta, Swimming Canada, and the Canadian Swimming Coaching Association (CSCA)
- Complete the requirements of Swim Alberta's Screening Policy
- Meet Swim Alberta's Safe Sport education and compliance requirements.
- Head Coaching experience is considered an asset
- The ability to work well independently and in a team environment
- The ability to deliver swim instruction through effective methods while fostering positive culture in a fun environment

This is a part-time position approximately 12-25hrs per week (depending on practice schedule, events and swim meets). The competitive salary range for this position will align with experience and credentials.

For more information or to submit your cover letter and resume, please email devondolphins@gmail.com. The final deadline for resumes is December 31st, 2026.

Only those applicants invited for an interview will be contacted. Applications will be held in confidence.