Devon Dolphins Swim Club - Assistant Coach

The Devon Dolphins Swim Club (DDSC) is looking for an enthusiastic and technical Head Coach for the 2027 summer swim season. DDSC is part of Region B in the Alberta Summer Swimming Associate and has approximately 40 - 50 swimmers ranging in age from 6 to 17 years old.

The club starts the season in May swimming indoors with the senior swimmers and then trains at an outdoor swimming pool in the Town of Devon. Our practice schedule varies depending on allocation for the first 2 or 3 weeks of May after which practices run Monday to Friday from 4 - 6pm, with additional morning practices (typically 7am - 8am) on Tuesday to Thursday in July and August. The season runs from May 1 through to Provincial Championships mid-August.

The successful candidate(s) will be primarily responsible for supervising lanes and assisting the Head Coach and other coaches with planning and implementing a safe, appropriate, and fun training program for young developing swimmers of a competitive swim club as well as providing more technical and tailored programming for older more competitive swimmers

Responsibilities include:

- Working with the coaching team under the direction of the Head Coach to assist with developing and implementing a training plan for the 2027 summer swim season (including dryland programming and lesson plans for substitute coaches)
- Independently instructing proper competitive swimming techniques, demonstrating proper use of equipment, and observing swimmers to identify and correct mistakes in a positive manner
- Fostering a positive team atmosphere by promoting sportsmanship and camaraderie among swimmers
- Following coach conduct and practice as outlined by Devon Dolphins policies, Alberta Summer Swim Association, Alberta Coaches Council, and Swim Alberta
- Supporting the Head Coach with swim meets by:
    - Submitting meet event entries to the Head Coach for each swim meet throughout the season
    - Attending swim meets as required
    - Outlining and tracking expectations/goals/results with swimmers
    - Assisting with organizing swim meets as required

Qualifications:

- *National Coaching Certification Program (NCCP) Level 1 Fundamentals Coach*
- *Community Sports Coach* OR *Fundamentals Coach (Level 1)* - aka *Swimming 101*
- Current E-PIC (Returning ASSA coaches need to provide a new background check once every 3 years)
- Completion of either the *Coaching Association of Canada's Safe Sport Training* or *Respect in Sport for Activity Leaders* (must be renewed every 5 years)

- A swimming instruction background would be an asset (Red Cross WSI, Lifesaving Society Swim Instructor, Paul Sadler Instructor)
- *I Can Swim* training would be an asset
- Maintain annual registration and good standing with Swim Alberta, Swimming Canada, and the Canadian Swimming Coaching Association (CSCA).
- Complete the requirements of Swim Alberta's Screening Policy.
- Meet Swim Alberta's Safe Sport education and compliance requirements.
- Coaching experience is considered an asset
- The ability to:
    - Work well independently and in a team environment
    - Deliver swim instruction through effective methods while fostering positive culture in a fun environment

This is a part-time position approximately 10-15 hrs per week (depending on practice schedule, events and swim meets). The competitive salary range for this position will align with experience and credentials.

For more information or to submit your cover letter and resume, please email devondolphins@gmail.com. The final deadline for resumes is December 31st, 2026.

Only those applicants invited for an interview will be contacted. Applications will be held in confidence.